

CA-PMM

Project Name: Automated Knowledge Testing Expansion

Technology Agency Project #: 2740-190

Department: Motor Vehicles

Reporting Period: From: 7/1/16 To: 9/30/16

Executive Project Status Report

| | |
|--------------------------------|--------|
| Total Percent Complete: | 91.00% |
|--------------------------------|--------|

Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

The Special Project Report (SPR) has been pulled from CDT review, prior to approval, to accommodate a change in go-live and costs resulting from project contention.

Several proposed approaches with high-level timeframes have been prepared and the SPR updates are underway, however sponsor/stakeholder approval has not yet been obtained.

Current Status Report

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| Questions | Yes/No | Cause | Impact | Action Required |
|---|--------|---|---|------------------------------------|
| 1. Were recent milestones completed on schedule? | No | Due to resource contention with other DMV project priorities (New Motor Voter Phase 1 May Revise, CDLIS 5.3 Phase 2 Modernization), the schedule has slipped. | Delayed Full Expansion Phase, Schedule has slipped beyond 10% | Revise SPR and obtain SPR approval |
| 2. Were any key milestones or deliverables rescheduled? | Yes | Due to resource contention with other DMV project priorities (New Motor Voter Phase 1 May Revise, CDLIS 5.3 Phase 2 Modernization), the schedule has slipped. | Delayed Full Expansion Phase, Schedule has slipped beyond 10% | Revise SPR and obtain SPR approval |
| 3. Was work done that was not planned? | No | | | |
| 4. Were there any changes to scope? | Yes | Two Change Requests were submitted | Impact to schedule if selected to add to SPR | Awaiting Sponsor decision |
| 5. Were tasks added that were not originally estimated? | Yes | Two Change Requests were submitted | Impact to schedule if selected to add to SPR | Awaiting Sponsor decision |
| 6. Were any tasks or milestones removed? | No | | | |

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| 7. Were any scheduled tasks not started? | Yes | Due to resource contention with other DMV project priorities (New Motor Voter Phase 1 May Revise, CDLIS 5.3 Phase 2 Modernization), the schedule has slipped. | Delayed Full Expansion Phase, Schedule has slipped beyond 10% | Revise SPR and obtain SPR approval |
| 8. Are there any new major issues? | Yes | Due to resource contention with other DMV project priorities (New Motor Voter Phase 1 May Revise, CDLIS 5.3 Phase 2 Modernization), schedule has slipped. | Delayed Full Expansion Phase, Schedule has slipped beyond 10% | Revise SPR and obtain SPR approval |
| 9. Are there any staffing problems? | No | | | |

Variances

Insert the variance value into the appropriate column for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance". **The variance must be a numeric value only.**

| | On Plan <5% | Caution 5-10% | Significant Variance >10% | Action Required |
|----------|----------------|------------------|------------------------------|---------------------|
| Schedule | 0.00% | | 111.00% | Obtain SPR approval |

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|-----------------|-------|--|---------|---------------------|
| Milestones | 0.00% | | 111.00% | Obtain SPR approval |
| Deliverables | 0.00% | | 111.00% | Obtain SPR approval |
| Resources | 0.00% | | | |
| One-time Cost | 0.00% | | | |
| Continuing Cost | 0.00% | | | |

Monitoring Vital Signs Scorecard

| Vital Sign | Variance | Value | Your Score | Score Justification |
|-------------------------|-------------------------|-------|------------|---|
| 1. Customer Buy-In | High Degree of Buy-In | 0 | 0 | |
| | Medium Degree of Buy-In | 1 | | |
| | Low Degree of Buy-In | 2 | | |
| 2. Technology Viability | Strong Viability | 0 | 0 | |
| | Medium Viability | 1 | | |
| | Weak Viability | 2 | | |
| | <5% | 0 | | Due to resource contention other DMV project priorities (Previously New Motor Vehic |
| | 5% to 10% | 2 | | |

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| 3. Status of the Critical Path (delay) | >10% | 4 | 4 | (Previously: New Motor Voter Phase 1 May Revise, and currently: CDLIS 5.3 Phase 2 Modernization), the schedule has slipped. The SPR must be revised and submitted for approval. |
| | | | | |
| 4. Cost-to-Date vs. Estimated Cost-to-Date (higher) | <5% | 0 | 0 | |
| | 5% to 10% | 2 | | |
| | >10% | 4 | | |
| 5. High-Probability, High-Impact Risks | 0 to 3 | 0 | 0 | |
| | 4 to 6 | 1 | | |
| | >6 | 2 | | |
| 6. Unresolved Issues (on time resolution) | On time | 0 | 3 | Continuing to present various scenarios and approaches to Sponsors to accommodate change requests. One at least that needs a BRD to detail and define significant software alteration. |
| | Late with no impact | 2 | | |
| | Late impacting the critical path | 3 | | |
| 7. Sponsorship Commitment | Fully engaged | 0 | 0 | |
| | Partially engaged | 2 | | |
| | Inadequate engagement | 4 | | |
| 8. Strategy Alignment | Strong alignment | 0 | 0 | |
| | Partial alignment | 1 | | |
| | Weak or no alignment | 2 | | |
| | Strong | 0 | | |

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| 9. Value-to-Business | Medium | 1 | 0 | |
| | Weak | 2 | | |
| 10. Vendor Viability (provide rationale for the rating in the field following the scorecard) * If this is not applicable to your project, please select a score of "0". | Strong | 0 | 0 | |
| | Medium | 1 | | |
| | Weak | 2 | | |
| 11. Milestone Hit Rate (rate of achievement as planned) | >90% on time | 0 | 2 | Milestone hit rate was impacted due to resource contention with other high priority DMV projects. This resulted in further schedule delays. |
| | 80-90% on time | 1 | | |
| | <80% on time | 2 | | |
| 12. Deliverable Hit Rate (rate of production as planned) | >90% on time | 0 | 2 | Deliverable hit rate was impacted due to resource contention with other high priority DMV projects. This resulted in further schedule delays. |
| | 80-90% on time | 1 | | |
| | <80% on time | 2 | | |
| 13. Actual vs. Planned Resources | >90% assigned and available | 0 | 0 | |
| | 80-90% assigned and available | 2 | | |
| | <80% assigned and available | 4 | | |

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| 14. Overtime Utilization (% of effort that is overtime) | <15% | 0 | 0 | |
| | 15-25% | 1 | | |
| | >25% | 2 | | |
| 15. Team Effectiveness | Highly Effective | 0 | 0 | |
| | Moderately Effective | 1 | | |
| | Ineffective | 2 | | |
| | | Total | 11 | |

Green = 0 - 8
 Yellow = 9 - 19
 Red = 20+

| Vendor Viability Rating Rationale |
|-----------------------------------|
| |

Look Ahead View

| Questions | Yes/No | Impact | Action Required |
|-----------|--------|--------|-----------------|
| | | | |

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| 1. Will upcoming critical path milestones or deliverables be delayed? | Yes | Due to resource contention with other DMV project priorities (CDLIS 5.3 Phase 2 Modernization), the schedule has slipped. | Revise SPR and obtain SPR approval |
| 2. Do any key milestones or deliverables need to be rescheduled? | Yes | Due to resource contention with other DMV project priorities (CDLIS 5.3 Phase 2 Modernization), the schedule has slipped. | Revise SPR and obtain SPR approval |
| 3. Is there any unplanned work that needs to be done? | Yes | After SPR decision, schedule will have to be rebaselined | Sponsor/Directorate decision |
| 4. Are there any expected or recommended changes to scope? | Yes | CR #68: Review/Change Test Answers before Submission | BRD required |
| 5. Are there any tasks not originally estimated that will need to be added? | Yes | Depending on Sponsor decision of which approach will be taken another iteration of analysis and testing may be added | Sponsor/Directorate decision |
| 6. Are there any tasks or milestones that should be removed from the plan? | No | | |
| 7. Are there any scheduled tasks whose start will likely be delayed? | Yes | Due to resource contention with other DMV project priorities (CDLIS 5.3 Phase 2 Modernization), the schedule has slipped. | Revise SPR and obtain SPR approval |
| 8. Are any major new issues foreseeable? | Yes | If CDLIS 5.3 Phase 2 does not exit testing on schedule, the schedule will slip further. | Revise SPR and obtain SPR approval |

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| 9. Are any staffing problems anticipated? | Yes | If the SPR is not approved, competing projects may impact the resources assigned. | Revise SPR and obtain SPR approval |
|---|-----|---|------------------------------------|