

Training Resources	Description of Resource	Comments about the Resource	Internet Link
Arizona Teleworking	Overview of how the State of Arizona conducts their telework assessment and	Includes link to: Self Assessment,	http://www.teleworkarizona.com/mainfiles/coordinator/ctraining1.htm
	Provides resources for telecommuting used by the State of Arizona in their successful Telework program - links to both video and documents.	Includes links to: Self Assessment, Telework Training Workbook, Telework Training Video, and Temporary Telework Agreement.	http://www.teleworkarizona.com/training/index.htm
	AZ links to other Training Sites	Links to additional State/Federal/Regional telework sites also available	http://www.teleworkarizona.com/mainfiles/links.htm#Training_Resources
Washington State University	Online Telework Certificate courses designed to ensure that telework is successful for both workers and employers.	There are separate courses for employees and employers. Temporarily suspended pending update of courses and instructors.	http://www.capps.wsu.edu/telework/
Futrend Technology, Inc.	Custom-designed seminars and training sessions. Modules include Executive Seminars, Manager and Supervisor Training, Teleworker Training, IT Technical Support Staff Training and more	Advertised as a full-service telework company that provides planning, implementation, training and management consulting services for Telework Programs to government agencies and	http://www.futrend.com/our1.html
National Institute of Health - Telework Program	Links to Employee and Manager Training documents and online training Modules for Employees and Managers	Also includes FAQs from both Managers and Teleworkers perspectives and other resource	http://hr.od.nih.gov/LeaveWSHoliday/telework/default.htm
	Brochure that provides links to NIH training guides for teleworkers and supervisors and an overview of the NIH	Links to NIH Telework Training Guides for Employees, Managers, and Technology.	http://hr.od.nih.gov/LeaveWSHoliday/telework/documents/TeleworkBrochure.pdf
WFC Resources	WFC offers both Onsite and E-courses related to teleworking. They also provide information on developing and conducting your own telework training.	Offer eCourses on Managing Telecommuting Successfully focused on both the Managers and Employees	http://www.wfcresources.com/Training/TeleworkTrainingMaterials.htm
State of Virginia	State of Virginia Telework E-learning programs	Interactive E-Learning Module on How to Train Teleworkers	http://www.teleworkva.org/elearningTools/index.aspx
Policy, Form and Document Resources	Description of Resource	Comments about the Resource	Internet Link
Arizona Teleworking (excellent site)	Provides resources for managers and employees.	Includes a Self Assessment Tool, Training Workbook and Q&As.	http://www.teleworkarizona.com/training/index.htm
Telework Government	US Federal government telework website. Provides information on teleworking, including policies and procedures	Contains policies, procedures, tools, and resources	http://www.telework.gov/
State of Virginia	State of Virginia home site for Telework initiative.	Contains E0Learning tools, Benefits, Success Stories and	http://www.teleworkva.org
San Mateo County	San Mateo County Telecommute site.	Contains policies, agreements, checklists and do's and don'ts.	http://www.co.sanmateo.ca.us/hr/telecommute/index.htm
Sate of Oregon	Sample Telework Policy from Oregon		http://eqov.oregon.gov/ENERGY/TRANS/Telework/docs/policy.pdf
California Department of Personnel Administration	DPA's Telework Policy	Information on DPA's Telework Policy including checklists, assignment logs and agreements.	http://dpa.ca.gov/dpa-info/telework/index.htm
Cal PERS	Cal PERS Telework Program	Contains Cal PERS Policy and Procedures.	www.documents.dgs.ca.gov/dgs/telework/PERSFinal.pdf
California Office of Information Security & Privacy Protection (OISPP)	OISPP Security Information for Teleworking	Telework Security Considerations document.	http://www.oispp.ca.gov/government/documents/pdf/Information_Sheet_6_TeleWork_Security_Considerations.pdf
Statewide Work Anywhere Team (SWAT)	CA State Chief Information Officer and Information Technology Council Human Resources Committee - SWAT Work Anywhere White Paper	Contains Lessons Learned and recommendations.	http://www.cio.ca.gov/government/Governance/pdf/swat_workanywhereWhitePaper.pdf
Telecommuting Advisor	Provides information on justifying teleworking and the type of jobs suitable for telecommuting. Provides information for both managers and employees.	Contains articles on Managing, Recruiting, Technology and Training.	http://www.telecommutingadvisor.com
Midwest Institute for Telecommuting Education	Provides FAQs for managers and telecommuters. Information about types of jobs that are suitable for telecommuting.	Contains Case Studies and a Free QuickStart Tool. Consulting service for implementing telework	http://www.mite.org
Government Executive	Implementing & Managing a Telework Program: A Complete Guide to Properly Managing Telework Employees	Excellent guide written by Viack a company specializing in collaboration and internet based	http://www.govexec.com/pdfs/viack_teleworking_mgmt_60.pdf
InnoVisions Canada	Innovisions Canada is a consultant firm specializing in teleworking and flexible work.	Links to a wide variety of Telework information including cost/benefits, Pros and Cons, statistics, recruitment and	http://www.ivc.ca/
Telework Advisory Group of WorldatWork	Teleworking resource.	Contains resources, reasearch, trends, articles and assessment tools.	http://www.workingfromanywhere.org/